NSRS

User Manual for Coach

Introduction

This user manual provides an information on how an coach can register himself/herself on National Sports Repository System (NSRS). It further enables Sports Training Center to enroll the registered coaches under them, so as to enable them to avail the benefits of Government.

 With this user manual, the Coaches will be able to perform the following functions:

- New Registration

- Forgot User ID / KID

- Forgot Password

- Reset Password

A step-by-step guide to register as Coach is provided below:

Step 1: Open the web page: https://nsrs.kheloindia.gov.in/Login

Step 2: If the coach is not registered, then need to click on tab Register Here, and the user will be directed to new page.

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Step 3: The new page will appear as follows

avorites   E&Y Talent   Bing   Ruhani Malik

ABOUT US   MANUAL +   TERMS OF USAGE   CONTACT US

For any queries/feedback, please email to -: nsrs.sai@gov.in, nsrs.kheloindia@gmail.com or call helpline number 1800-208-5155 (Toll Free) / 011-40051166 (Landline)

Please select your Role

Athletes

Coaches

Sports Training Center

Technical Official

Manager

Volunteer Registration

PROCEED

Back To Home Page

Select the Coach TAB and Proceed further for registration page

Step 4: The registration first page will appear as :

Following details will be captured :

1. First Name
2. Middle Name
3. Last Name
4. Gender (Select Male or Female)
5. Date of Birth (Select the date by clicking on year and month)
6. Upload photograph (Max size 500KB in jpeg format)
7. Communication Address :
   a. Select one from the drop down C/o, D/o, S/o, W/o, H/o & G/o
   b. Owners name, House number, Street , Landmark , Sector
   c. Postal Code
   d. Select state from the drop down list.
   e. Select district from the dropdown list.
   f. Sub-District , City

8. Checkbox option to select if Communication address is same as Permanent Address.
9. Permanent Address :
    a. Select one from the drop down C/o, D/o, S/o, W/o, H/o & G/o
    b. Owners name, House number, Street , Landmark , Sector
    c. Postal Code
    d. Select state from the drop down list.
    e. Select district from the dropdown list.
    f. Sub-District , City.

10. Enter mobile no. (comprise of 10 digits)
11. Email id (in correct format eg- abc@gmail.com)
12. Select sports from the drop-down (sports discipline in which Coach belongs to)
13. Set password which the user will use in future for login purpose. The password should be combination of at least one capital letter, small letter, special character and numbers. The password should be minimum of 8 characters
14. Read the terms and condition and agree to the same by clicking on checking box
15. To continue click on tab "save and continue" , or , If the user wish not to save the details entered, may click on the tab "clear form" and all the details will be deleted.

Step 5: If the details entered by the user is in correct format and the form is complete, the details will be saved and submitted and a pop-up with the unique KID no. and email id will appear. The pop-up will also have a message to complete the registration process.

The user will also receive a notifications on the mobile number and email id entered in the form stating that registration is successfully completed along with unique KID no.

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TestCoach

STEP **1**   STEP 2   STEP 3

Person...   **SUCCESS!**   ...view And
Informat...   Finish

You have been succesfully Registered!

Notification has been sent to your registered email ID and Mobile Number. You can Login using your email id or KID and selected Password

User name	KID (Identification Number)
testCoach@gmail.com	CAR019AM00

First Name *   Last Name

TestCoach   Enter Last Name

Agree and Continue

Gender *

Male   01/01/2000

📇 COMMUNICATION ADDRESS*

	Enter Owner Name	House Number	Street
C/o	test	Enter House Number	Enter Street

Landmark	Locality	Postal Code *	State *
Enter Landmark	Enter Locality	201001	Uttar Pradesh

District *	Sub District	City *

Step 5: Post clicking on complete profile the system will direct the user to a new screen, where he/she need to enter following details:

Coach Details:

1. Select Country from dropdown list
2. Select Contract from dropdown list
3. Enter Employee ID
4. Enter Employee name
5. Enter Sports Training Centre KID (if, coach is mapped under Training centre)
6. Enter the Training Centre name or training centre name will get auto-fetched on behalf of Sports Training Centre KID
7. Select State drop-down list
8. Select District from drop-down list

Photo Id Proof:

1. The user needs to enter Aadhaar/Passport/Voter id/Any other Id proof for north east States details and also upload the supporting document. To upload the document, click on Upload tab browse the document and upload.
2. Once the document is successfully uploaded 👁 (to see uploaded document) 🗑 (to delete uploaded document) sign will appear in front of the Id proof uploaded
3. Upload of at least one document is mandatory
4. The file size should be less than 1 MB (file type - JPEG, JPG, PNG)

Event & Category:

1. The user needs to enter Category Details : Development , Elite , Grassroot

Kitting Details:

1. The user needs to enter Kitting Details :
   a. Track Suit Size
   b. T-Shirt Size
   c. Pants / Shorts Size
   d. Shoes Size

📅 EVENT & CATEGORY

Category *

Select Category	⌄

ℹ️ KITTING DETAILS

Track Suit Size (in inches)	T-Shirt Size (in inches)	Pants/Shorts Size (in inches)	Shoes Size
Track Suit Size (in inches) ⌄	T-shirt Size (in inches) ⌄	Pant/Shorts Size (in inches) ⌄	Shoe Size ⌄

ℹ️ ADDITIONAL EDUCATION DETAILS

S.No	Name of the Course	Year of Passing	Remarks	Remove	Add More
1	Enter Course Na	Select Year ⌄	Enter Remarks	🗑️	➕

🏆 SPORTS SPECIFIC EDUCATION

S.No	Issued By	Diploma/ Certification	Level	Passing Year	Course Name	Duration	Remarks	Remove	Add More
1	Select issue ⌄	Select Certi ⌄	Select Leve ⌄	Year of Cou ⌄	Enter Course Na	Enter Duration Select Dura ⌄	Enter Remark	🗑️	➕

🧍 COACHING EXPERIENCE

Year	Month
Select Year ⌄	Select Month ⌄

Additional Education Details:

1. The user needs to enter Additional Education Details

Sports Specific Education Details:

1. The user needs to enter Sports Specific Education Details

Coaching Experience Details:

1. The user needs to enter overall coaching experience details in years and months

National Camp Experience Details:

1. The user needs to enter National Camp Experience Details, if any.

FOREIGN EXPOSURE WITH NATIONAL TEAM:

1. The user needs to enter FOREIGN EXPOSURE WITH NATIONAL TEAM

Coaching Experience Details:

1. The user needs to enter overall coaching experience details in years and months

List Of Current Trainees

1. The user needs to enter List of all current trainees

Best 3 Achievements Details

1. The user needs to enter achievement details

Step 6: The user will get following options:

1. Save & continue- move to next page to complete the profile
2. Clear form- not to save the entered detail
3. Previous page- to go back to previous page, in this case the data entered on 2nd page will be lost

Post user click on save and continue; the system will direct him/her to a new page

Step 7 : Post clicking on submit, page is directed to final page i.e. Preview and Finish

1. User able to see all the information filled at time of registration.
2. User will finish the process by verifying the details and select "Click here to continue"

Step 8: Post clicking on submit, the system will direct the user to the Login page, where user will fill its KID as User ID and Password to login and redirected to Coach Dashboard.
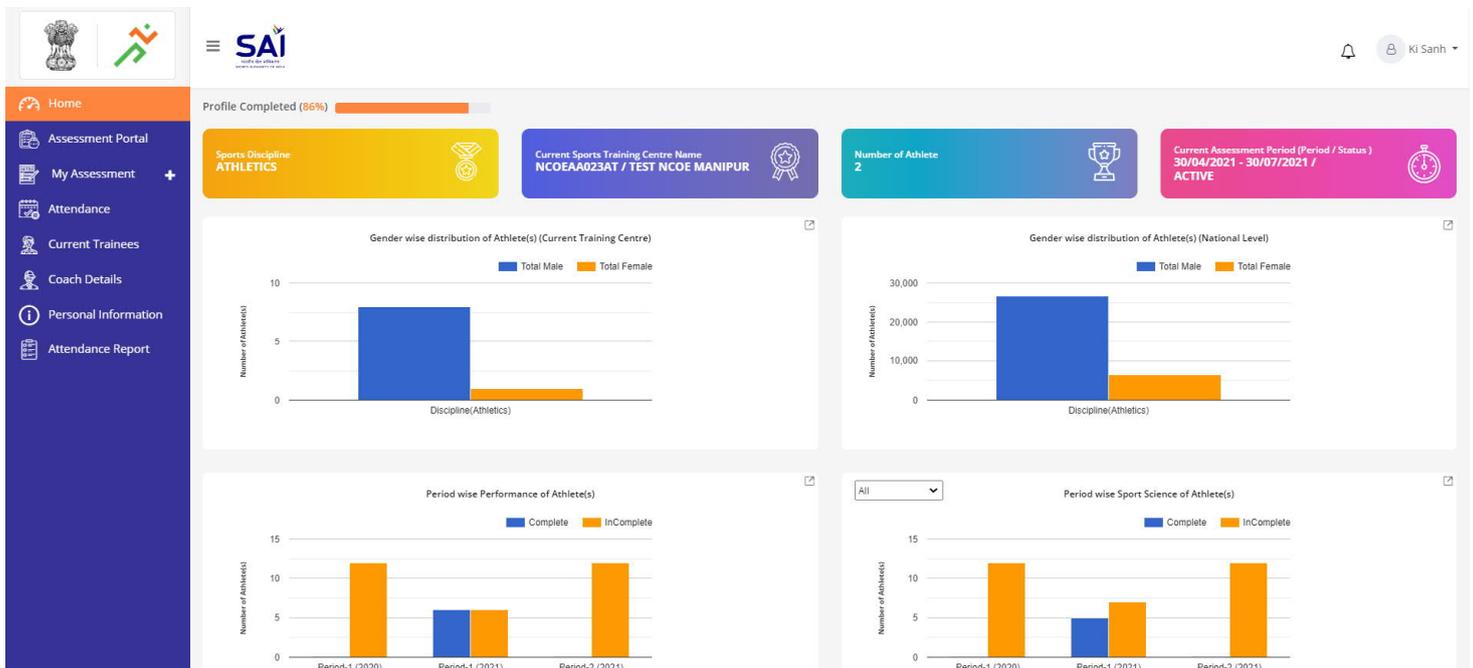
Forgot User ID/KID:

1. For retrieving User ID/KID, needs to click on tab "Forgot User ID" below the tab Login.

You may also email your queries/screenshots to the following email id -: nsrs.sai@gov.in, nsrs.kheloindia@gmail.com or call helpline number Toll Free : 1800-208-5155
Landline : 011-40051166

Login To Your Account

User ID

ATAD309M00

Forgot User ID?

Password

••••••••••••

Forgot Password?

☐ Remember me

PBBAU

Refresh

Enter Captcha

Login

Don't have an account? **Register Here**

170453	14704	2644
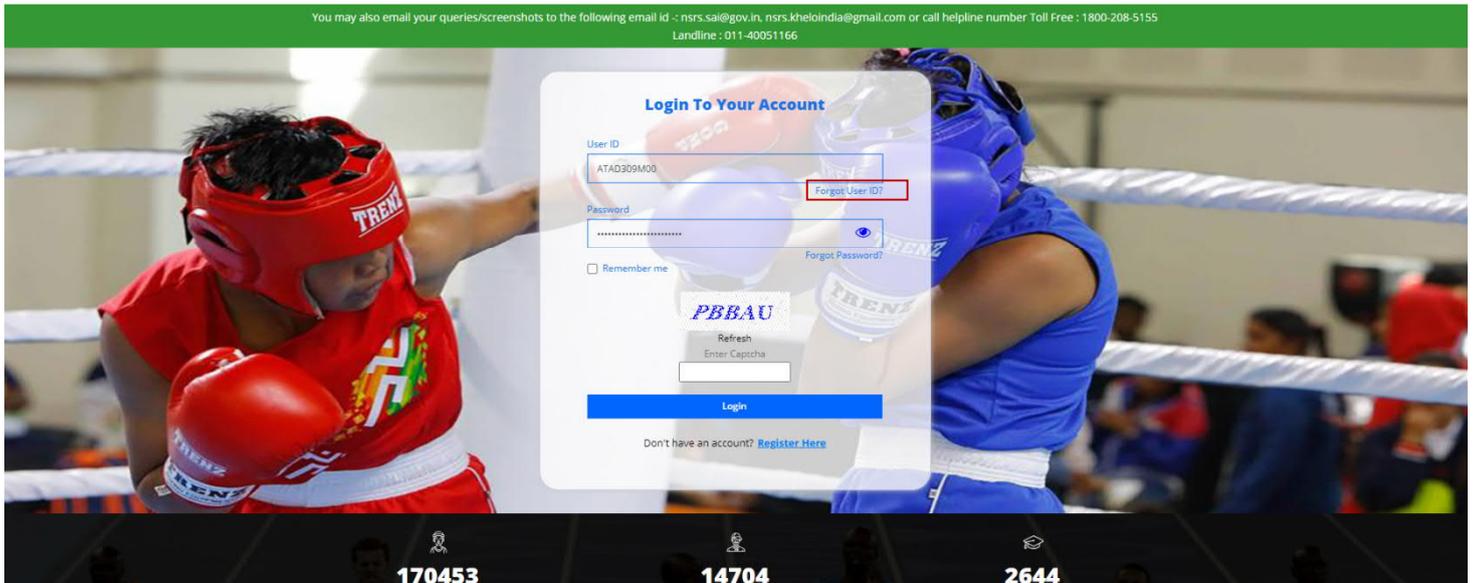
2. The system will direct the user to a new page to enter the Registered Mobile No.

You may also email your queries/screenshots to the following email id -: nsrs.sai@gov.in, nsrs.kheloindia@gmail.com or call helpline number Toll Free : 1800-208-5155
Landline : 011-40051166

Forgot User ID

Registered Mobile Number

7503030416

Click to Generate OTP

Don't have an account? **Register Here**

Log In...?

170453	14704	2644
Athletes	Coaches	Academies
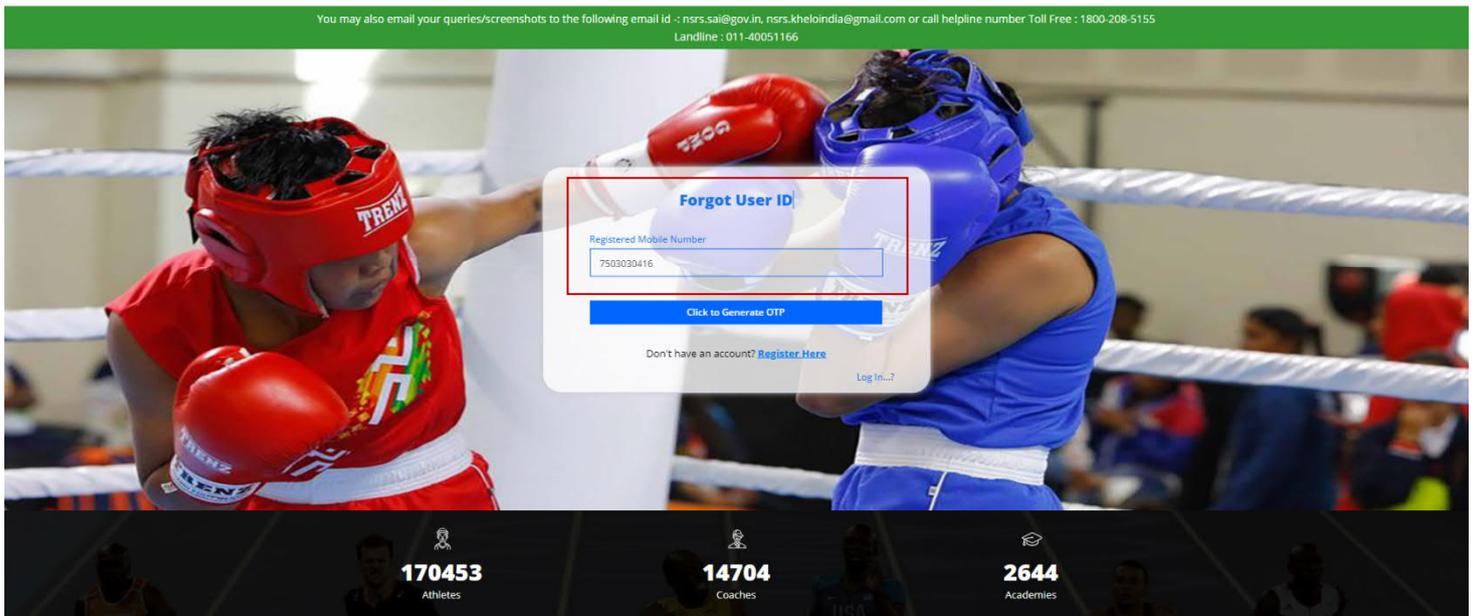
3. After entering the registered Mobile No., click on "Click to Generate OTP".
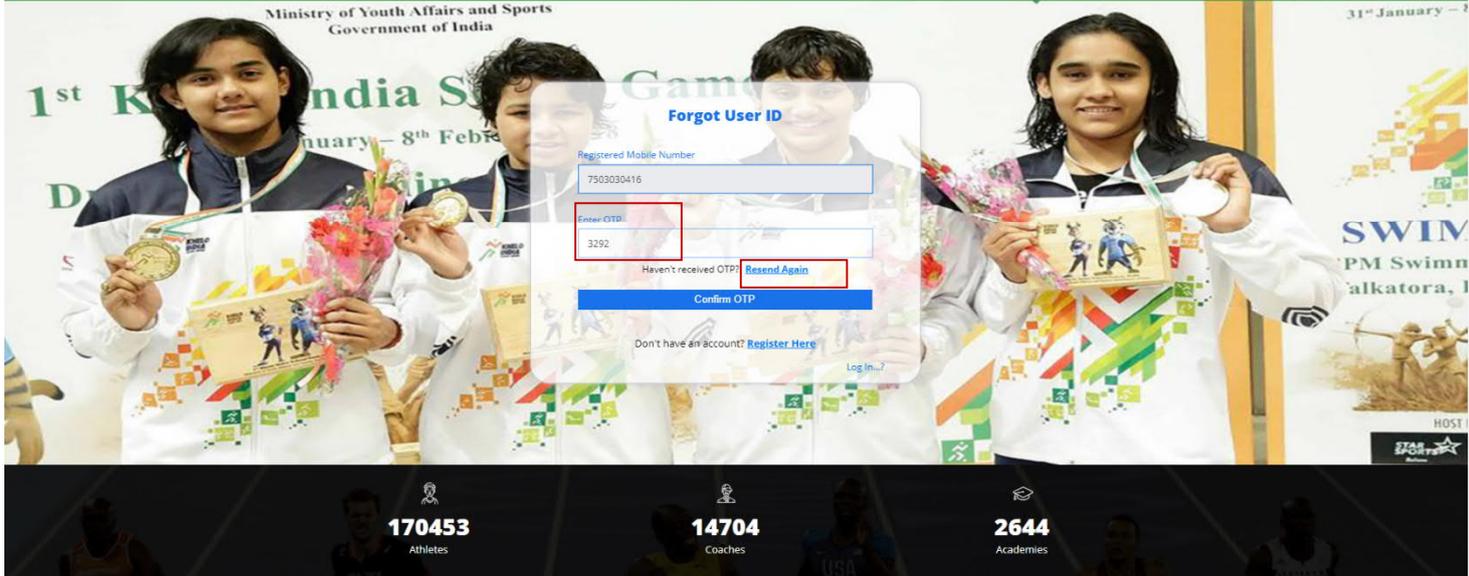
4. After filling the OTP, click "Confirm OTP". Further, if the user didn't received the OTP, User can Resend the OTP again by clicking "Resend Again" option.
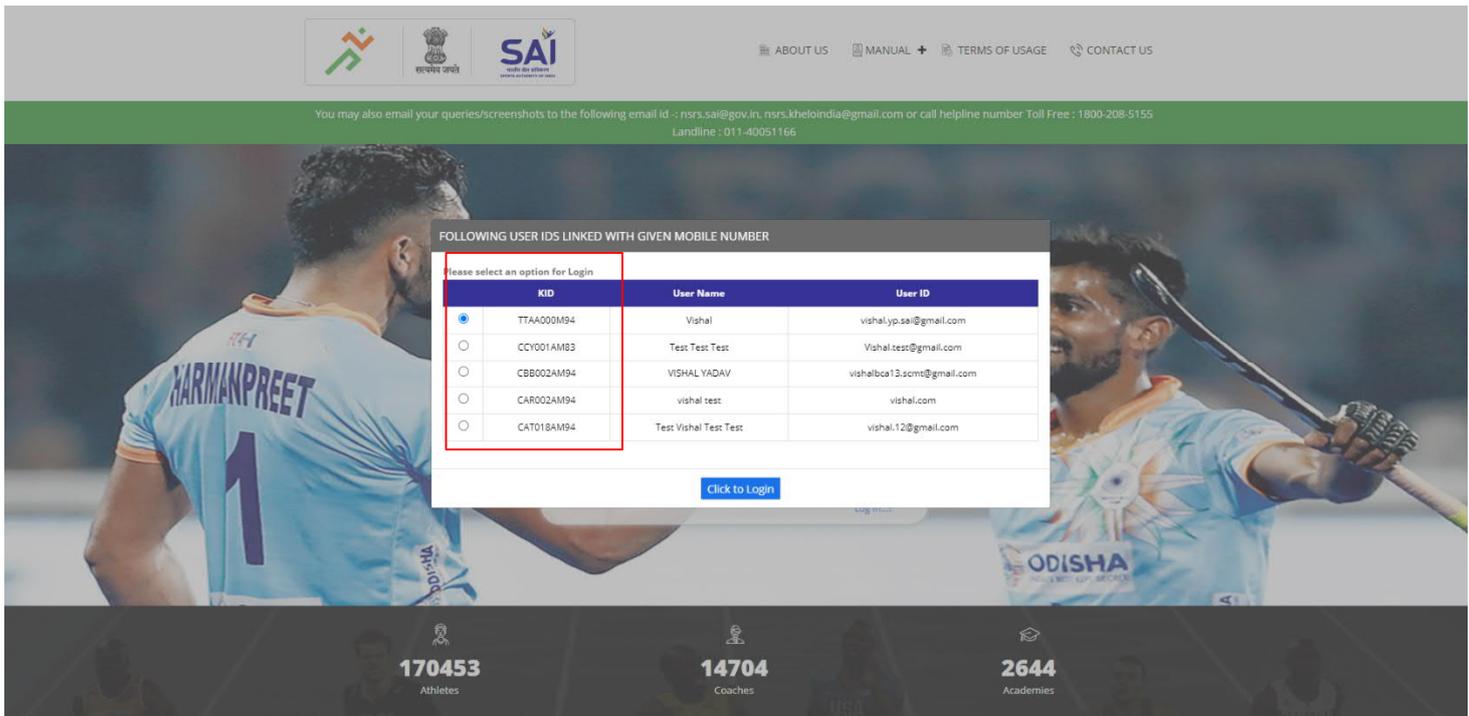
5. After successful OTP verification, all the KIDs associated to the linked mobile no. will be tabulated and the user may note down the various User IDs associated with the mobile number choose "Click to Login".

Forgot Password:

1. If any user knew KID and Forgets password for login, needs to click on "Forgot Password" option.

2. The system will direct the user to a new page to enter the Registered Mobile No./Email Address/KID.

3. After entering the registered Mobile No./Email Address/KID, click on "Submit". Further, it is to inform that if any user has registered single mobile no. to more than one account on NSRS, the mobile no. won't work for resetting the password. Accordingly, the user is required to enter KID or email Address as KID and email address are unique entity used for resetting the password.

4. After submitting, portal will ask the user to recover password using Mobile No. or Email Address by providing check box facility to choose the option or user may chose both the option i.e. "OTP on Mobile" and "OTP on Email". Click on "Continue" option to enter OTP received and Submit.

5. After submitting, the user can create new password by entering password and click on "Submit".
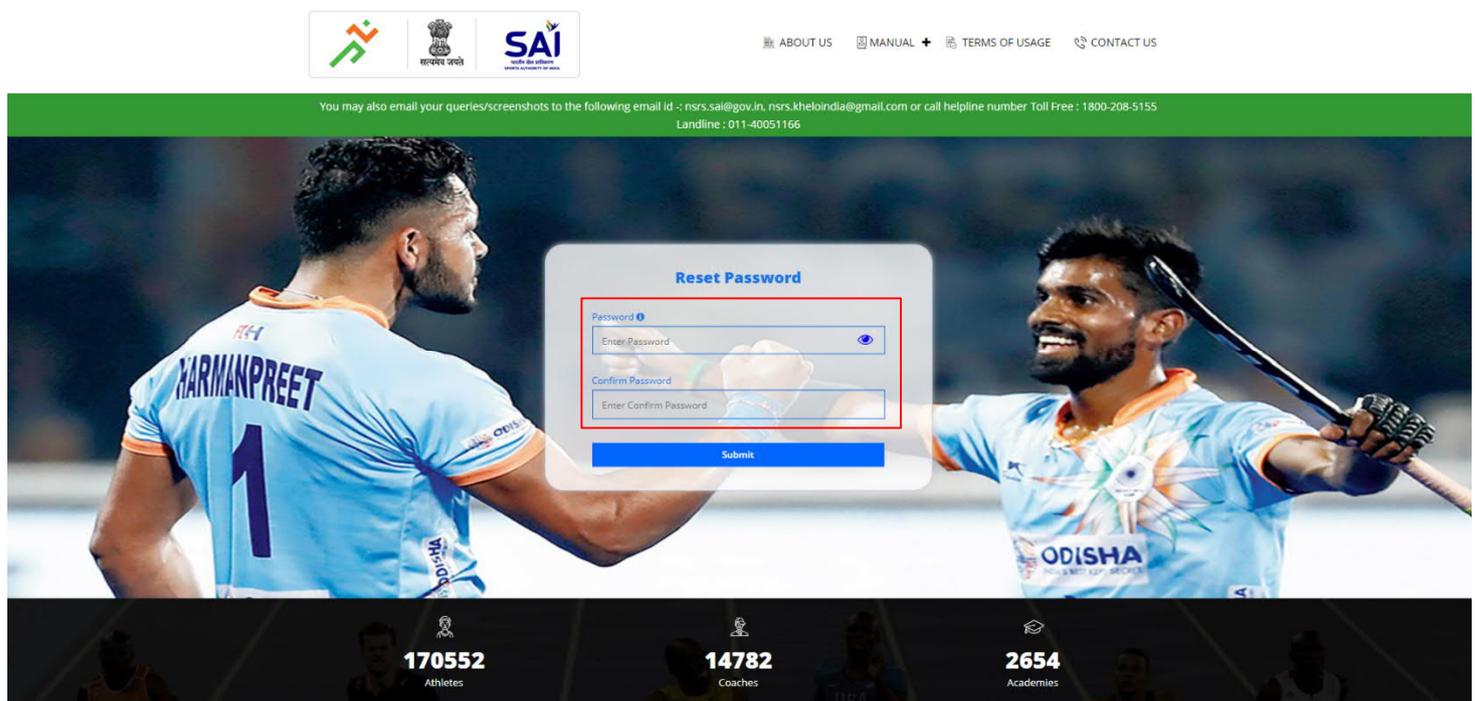
6. After clicking on Submit, a dialogue box will appear namely "Password updated successfully". Now choose "Click to Login" option, it will redirect user to Login page to login the account using new password and User ID.
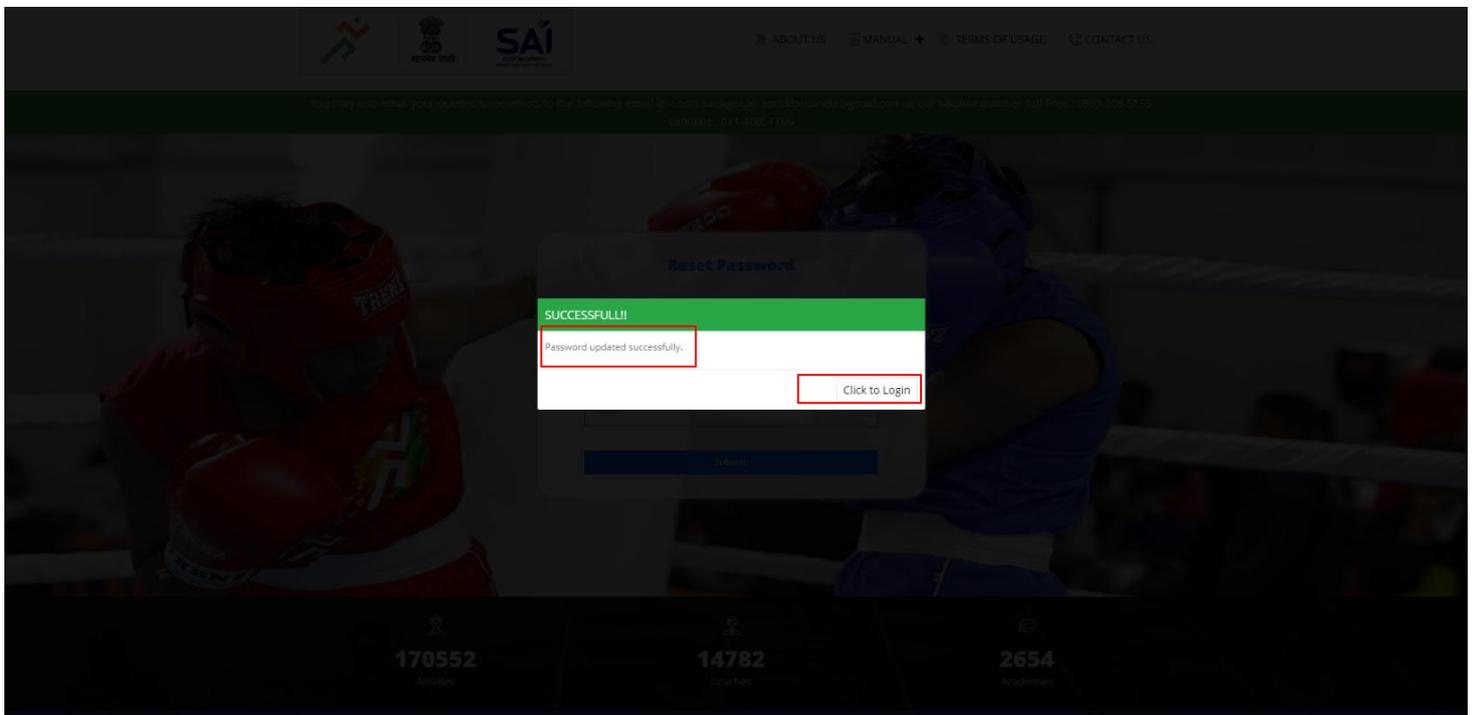
Reset Password:

1. If the user is logged into the NSRS account, and the user wants to reset the password, click on the Name of the User mentioned at the top right corner of the Screen and choose "Reset Password" option.

2. A dialogue box will appear, where the user is required to enter Old Password along with the New Password. After entering both the passwords, click on "Reset Password".
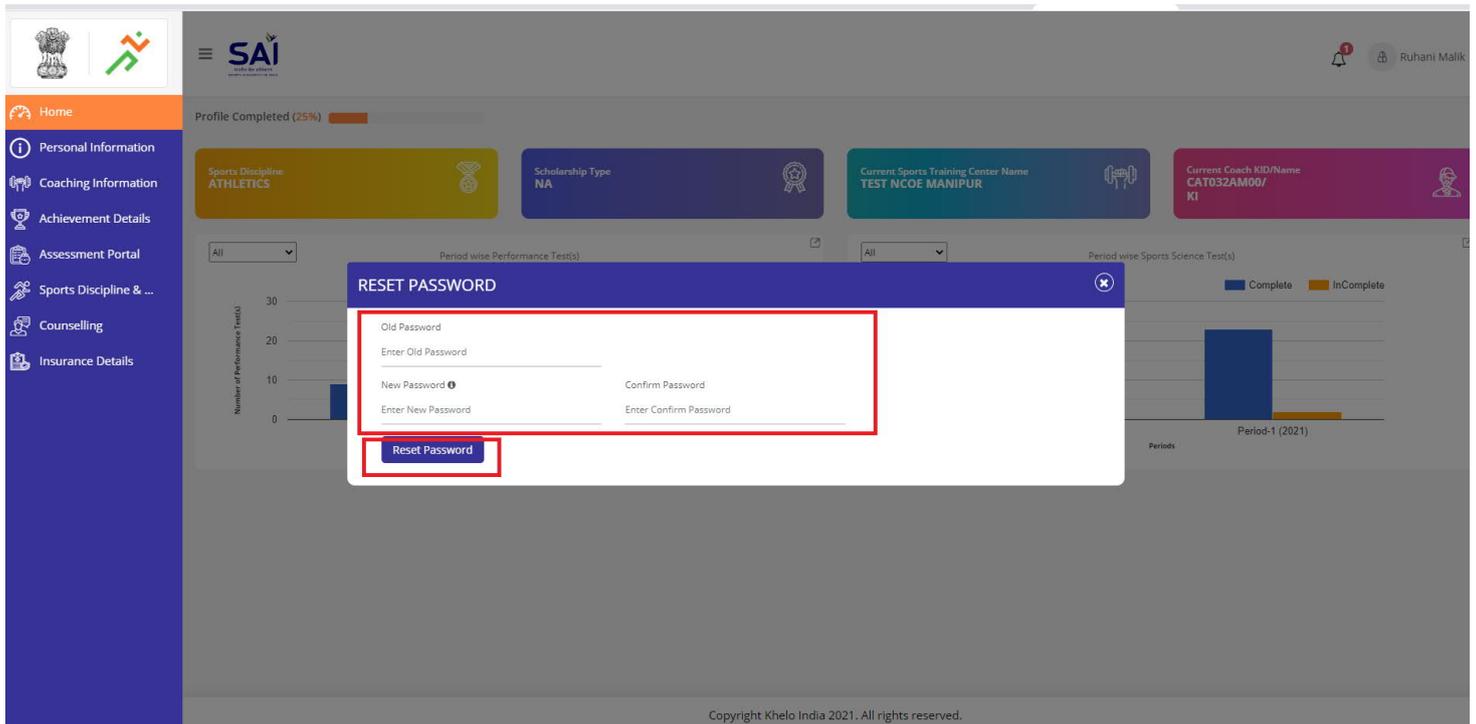
3. A new dialogue box will appear namely "Password updated successfully". Choose "Click here to Login" option, it will redirect the user to Login page of NSRS portal and user can login with the new password generated.

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