
NSRS

User Manual for Coach



Introduction

This user manual provides an information on how an coach can register himself/herself on National Sports Repository System (NSRS). It further enables Sports Training Center to enroll the registered coaches under them, so as to enable them to avail the benefits of Government.

With this user manual, the Coaches will be able to perform the following functions:

- New Registration
- Forgot User ID / KID
- Forgot Password
- Reset Password

A step-by-step guide to register as Coach is provided below:

Step 1: Open the web page: <https://nsrs.kheloindia.gov.in/Login>

Step 2: If the coach is not registered, then need to click on tab Register Here, and the user will be directed to new page.

National Sports Repository System

<https://nsrs.kheloindia.gov.in/Login>

Enter “<https://nsrs.kheloindia.gov.in/Login>” in the URL Tab

ABOUT US | MANUAL | TERMS OF USAGE | CONTACT US

You may also email your queries/screenshots to the following email id : nsrs.sai@gov.in, nsrs.kheloindia@gmail.com or call helpline number Toll Free : 1800-208-5155
Landline : 011-40051166

Ministry of Youth Affairs and Sports
Government of India

1st Khelo India Sports Meet
January - 8th February

31st January

SWIMMING
PM Swamini
Balkatara.

HO

DPBCE
Refresh
Input symbols

Login

Forgot User ID? | Forgot Password?

Don't have an account? [Register Here](#)

Click “Register Here” for new registration

119738 Athletes | 10278 Coaches | 1827 Academies

© Copyrights 2020-21 Sports Authority of India. All Rights Reserved.

Step 3: The new page will appear as follows

https://nsrs.kheloindia.gov.in/Login/New_registration



avorites E&Y Talent Bing Ruhani Malik



ABOUT US MANUAL + TERMS OF USAGE CONTACT US

For any queries/feedback, please email to :- nsrs.sai@gov.in, nsrs.kheloindia@gmail.com or call helpline number 1800-208-5155 (Toll Free) / 011-40051166 (Landline)

Please select your Role

 Athletes	 Coaches	 Sports Training Center
 Technical Official	 Manager	 Volunteer Registration

PROCEED

[Back To Home Page](#)

© Copyrights 2020-21 Sports Authority of India. All Rights Reserved.

Select the Coach TAB and Proceed further for registration page

Step 4: The registration first page will appear as :

The registration form is divided into three steps:

- STEP 1: Personal Information**
 - Upload Photo (Camera icon)
 - First Name * (Enter First Name)
 - Middle Name (Enter Middle Name)
 - Last Name (Enter Last Name)
 - Gender * (Select)
 - Date of Birth * (Enter Date Of Birth)
- STEP 2: Education And Bank Information**
- STEP 3: Preview And Finish**

COMMUNICATION ADDRESS*

C/o	Enter Owner Name	House Number	Street
Landmark	Locality	Postal Code *	State *
District *	Sub District	City *	

PERMANENT ADDRESS*

(Note: if permanent address and communication address are same then please select this checkbox)

Relation Type	Enter Owner Name	House Number	Street
C/o	Owner Name	Enter House Number	Enter Street
Landmark	Locality	Postal Code *	State *
District *	Sub District	City *	

Following details will be captured :

1. First Name
2. Middle Name
3. Last Name
4. Gender (Select Male or Female)
5. Date of Birth (Select the date by clicking on year and month)
6. Upload photograph (Max size 500KB in jpeg format)
7. Communication Address :
 - a. Select one from the drop down C/o, D/o, S/o, W/o, H/o & G/o
 - b. Owners name, House number, Street , Landmark , Sector
 - c. Postal Code
 - d. Select state from the drop down list.
 - e. Select district from the dropdown list.
 - f. Sub-District , City

8. Checkbox option to select if Communication address is same as Permanent Address.
9. Permanent Address :
 - a. Select one from the drop down C/o, D/o, S/o, W/o, H/o & G/o
 - b. Owners name, House number, Street , Landmark , Sector
 - c. Postal Code
 - d. Select state from the drop down list.
 - e. Select district from the dropdown list.
 - f. Sub-District , City.

The screenshot shows a registration form with three main sections, each separated by a horizontal line. The first section is titled 'MOBILE NO & EMAIL ID' and contains two input fields: 'Mobile Number *' and 'Email ID *', both with placeholder text 'Enter Mobile Number' and 'Enter Email ID' respectively. The second section is titled 'SPORT*' and contains a dropdown menu labeled 'Sport *' with the placeholder text 'Select Sports Dicipline'. The third section is titled 'PASSWORD' and contains two input fields: 'Login Password *' and 'Confirm Password', both with placeholder text 'Enter Login Password' and 'Enter Confirm Password' respectively. Below the password fields is a checkbox labeled 'I agree to Terms and Conditions'. At the bottom left is a 'Clear Form' button, and at the bottom right is a blue 'Save and Continue' button.

10. Enter mobile no. (comprise of 10 digits)
11. Email id (in correct format eg- abc@gmail.com)
12. Select sports from the drop-down (sports discipline in which Coach belongs to)
13. Set password which the user will use in future for login purpose. The password should be combination of at least one capital letter, small letter, special character and numbers. The password should be minimum of 8 characters
14. Read the terms and condition and agree to the same by clicking on checking box
15. To continue click on tab "save and continue" , or , If the user wish not to save the details entered, may click on the tab "clear form" and all the details will be deleted.

Step 5: If the details entered by the user is in correct format and the form is complete, the details will be saved and submitted and a pop-up with the unique KID no. and email id will appear. The pop-up will also have a message to complete the registration process.

The user will also receive a notifications on the mobile number and email id entered in the form stating that registration is successfully completed along with unique KID no.

STEP 1 STEP 2 STEP 3



SUCCESS!

You have been successfully Registered!

Notification has been sent to your registered email ID and Mobile Number. You can Login using your email id or KID and selected Password

User name testCoach@gmail.com	KID (Identification Number) CAR019AM00
----------------------------------	---

[Agree and Continue](#)

Person Information

First Name *
TestCoach

Gender *
Male ▾

DOB *
01/01/2000 

View And Finish

Last Name
Enter Last Name

COMMUNICATION ADDRESS*

C/o ▾	Enter Owner Name test	House Number Enter House Number	Street Enter Street
Landmark Enter Landmark	Locality Enter Locality	Postal Code * 201001	State * Uttar Pradesh ▾
District *	Sub District	City *	

Step 5: Post clicking on complete profile the system will direct the user to a new screen, where he/she need to enter following details:

Coach Details:

1. Select Country from dropdown list
2. Select Contract from dropdown list
3. Enter Employee ID
4. Enter Employee name
5. Enter Sports Training Centre KID (if, coach is mapped under Training centre)
6. Enter the Training Centre name or training centre name will get auto-fetched on behalf of Sports

Training Centre KID

7. Select State drop-down list
8. Select District from drop-down list

Photo Id Proof:

1. The user needs to enter Aadhaar/Passport/Voter id/Any other Id proof for north east States details and also upload the supporting document. To upload the document, click on Upload tab browse the document and upload.
2. Once the document is successfully uploaded  (to see uploaded document)  (to delete uploaded document) sign will appear in front of the Id proof uploaded
3. Upload of at least one document is mandatory
4. The file size should be less than 1 MB (file type - JPEG, JPG, PNG)



COACH EDUCATION AND EXPERIENCE DETAILS

COACH DETAILS

Country *	Contract *	Employee ID	Employee Name
Select country 	Select contract 	Enter Employee ID	Enter Employee Name
Sports Training Center KID No (if available)	Enter Name of Sports Training Center	Sports Training Center Email ID	State *
Enter KID no	Enter Name	Enter Email	Select state 
District *			
Select district 			

PHOTO ID PROOF

Disclaimer: One document is mandatory, Each File size less than 1 MB

Aadhar Card	Voter ID
Enter Aadhar Number 	Enter Voter ID 
Passport	
Enter Passport Number    	

Event & Category:

1. The user needs to enter Category Details : Development , Elite , Grassroot

Kitting Details:

1. The user needs to enter Kitting Details :
 - a. Track Suit Size
 - b. T-Shirt Size
 - c. Pants / Shorts Size
 - d. Shoes Size

EVENT & CATEGORY

Category *

Select Category 

KITTING DETAILS

Track Suit Size (in inches)

T-Shirt Size (in inches)

Pants/Shorts Size (in inches)

Shoes Size

Track Suit Size (in inches) 

T-shirt Size (in inches) 

Pant/Shorts Size (in inches) 

Shoe Size 

ADDITIONAL EDUCATION DETAILS

S.No	Name of the Course	Year of Passing	Remarks	Remove
1	Enter Course No	Select Year 	Enter Remarks	

Add More 

SPORTS SPECIFIC EDUCATION

S.No	Issued By	Diploma/ Certification	Level	Passing Year	Course Name	Duration	Remarks	Remove
1	Select issue 	Select Certi 	Select Level 	Year of Col. 	Enter Course No	Enter Duration Select Dura 	Enter Remark	

Add More 

COACHING EXPERIENCE

Year
Select Year 

Month
Select Month 

Additional Education Details:

1. The user needs to enter Additional Education Details

Sports Specific Education Details:

1. The user needs to enter Sports Specific Education Details

Coaching Experience Details:

1. The user needs to enter overall coaching experience details in years and months

National Camp Experience Details:

1. The user needs to enter National Camp Experience Details, if any.

FOREIGN EXPOSURE WITH NATIONAL TEAM:

1. The user needs to enter FOREIGN EXPOSURE WITH NATIONAL TEAM

Coaching Experience Details:

1. The user needs to enter overall coaching experience details in years and months

List Of Current Trainees

1. The user needs to enter List of all current trainees

Best 3 Achievements Details

1. The user needs to enter achievement details

Step 6: The user will get following options:

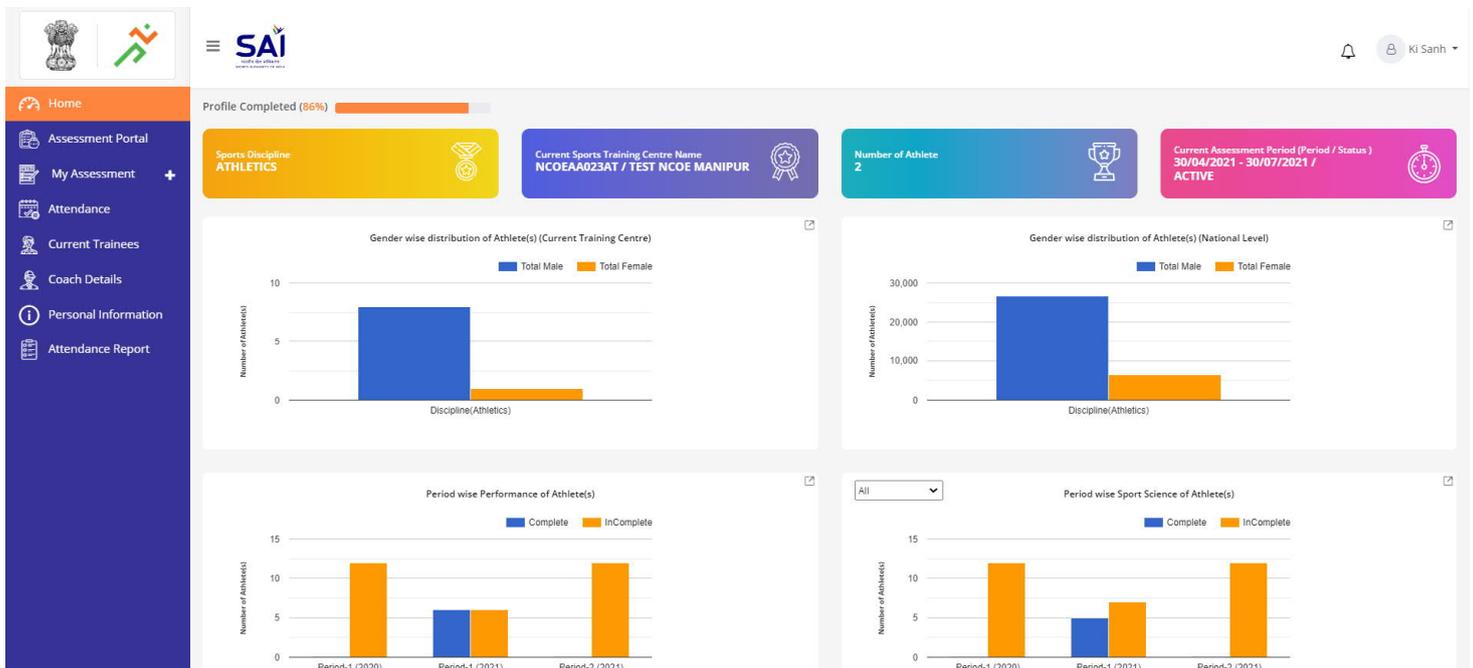
1. Save & continue- move to next page to complete the profile
2. Clear form- not to save the entered detail
3. Previous page- to go back to previous page, in this case the data entered on 2nd page will be lost

Post user click on save and continue; the system will direct him/her to a new page

Step 7 : Post clicking on submit, page is directed to final page i.e. Preview and Finish

1. User able to see all the information filled at time of registration.
2. User will finish the process by verifying the details and select "Click here to continue"

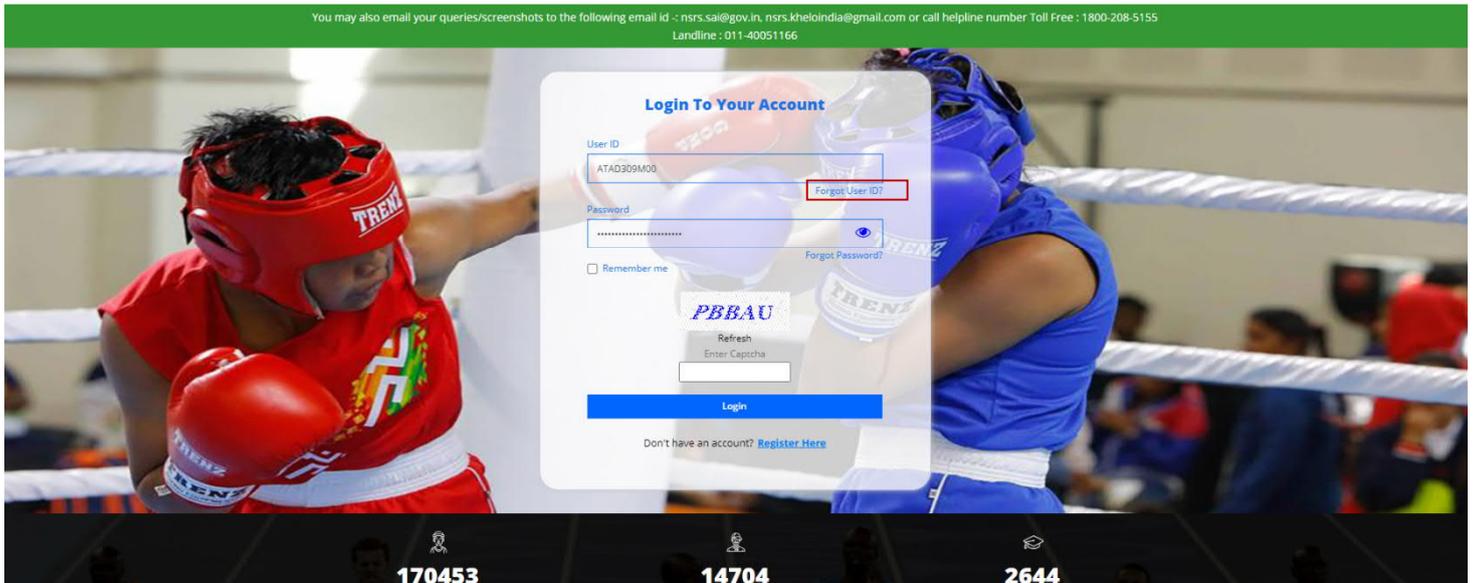
Step 8: Post clicking on submit, the system will direct the user to the Login page, where user will fill its KID as User ID and Password to login and redirected to Coach Dashboard.



Forgot User ID/KID:

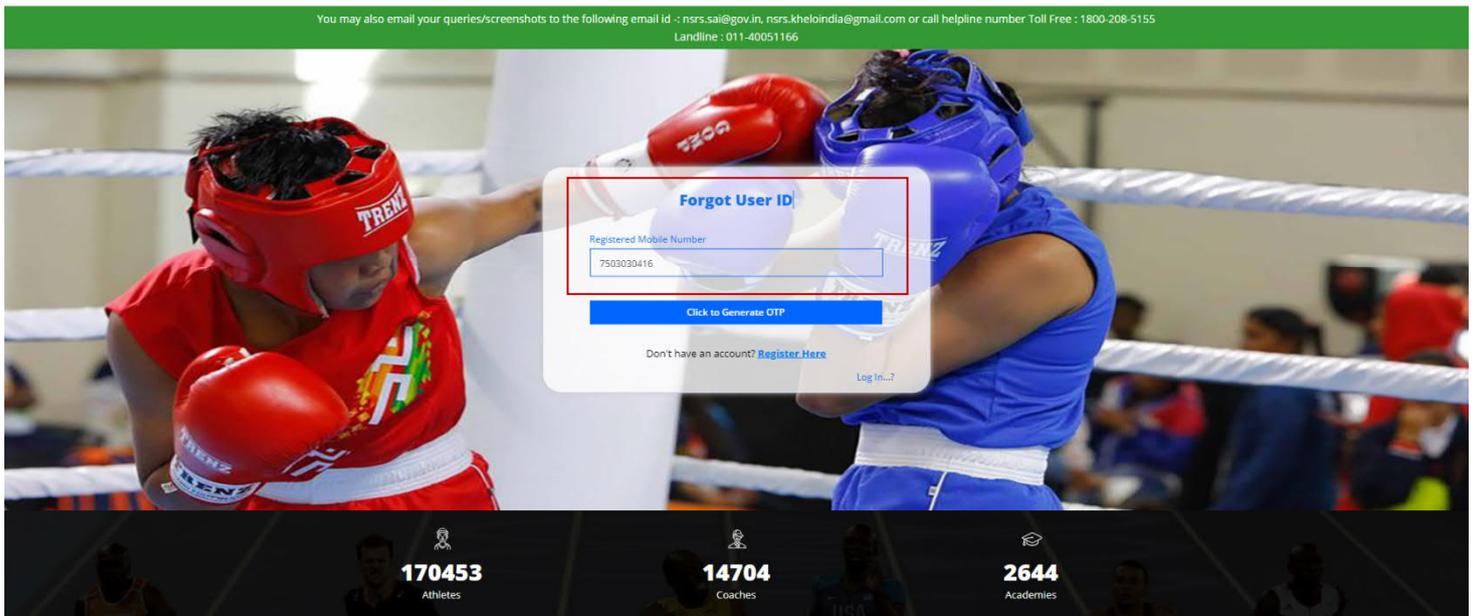
1. For retrieving User ID/KID, needs to click on tab "Forgot User ID" below the tab Login.

You may also email your queries/screenshots to the following email id :- nsrs.sai@gov.in, nsrs.kheloindia@gmail.com or call helpline number Toll Free : 1800-208-5155
Landline : 011-40051166



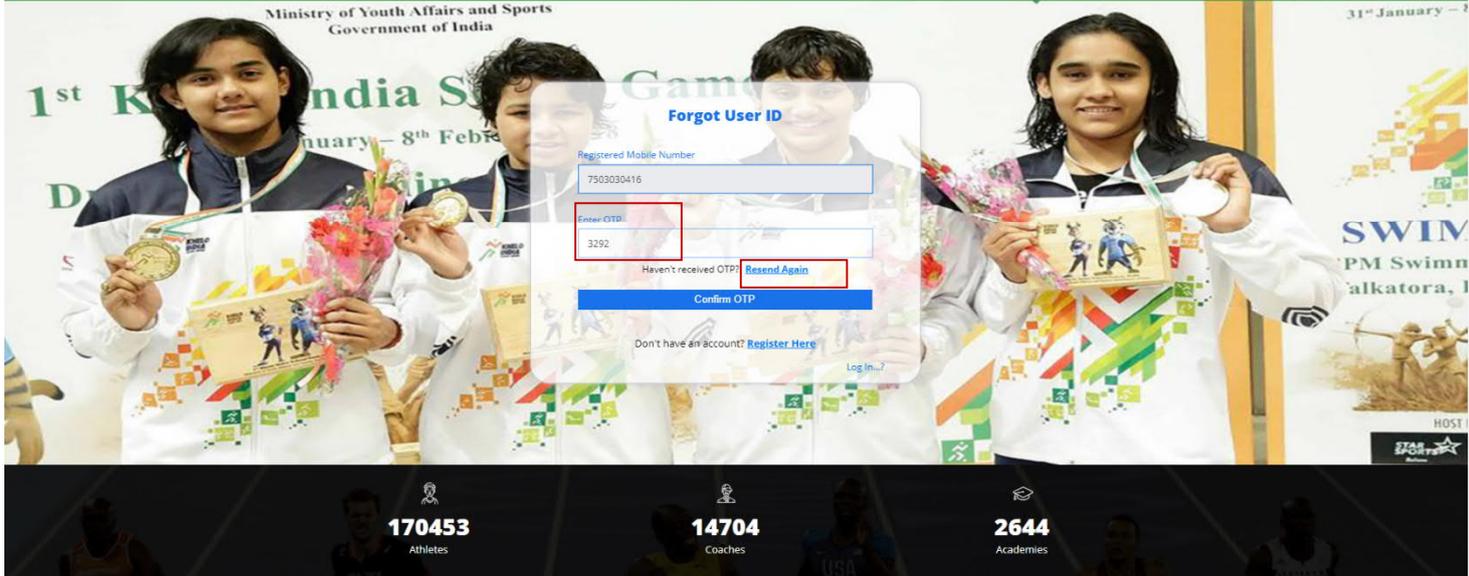
2. The system will direct the user to a new page to enter the Registered Mobile No.

You may also email your queries/screenshots to the following email id :- nsrs.sai@gov.in, nsrs.kheloindia@gmail.com or call helpline number Toll Free : 1800-208-5155
Landline : 011-40051166

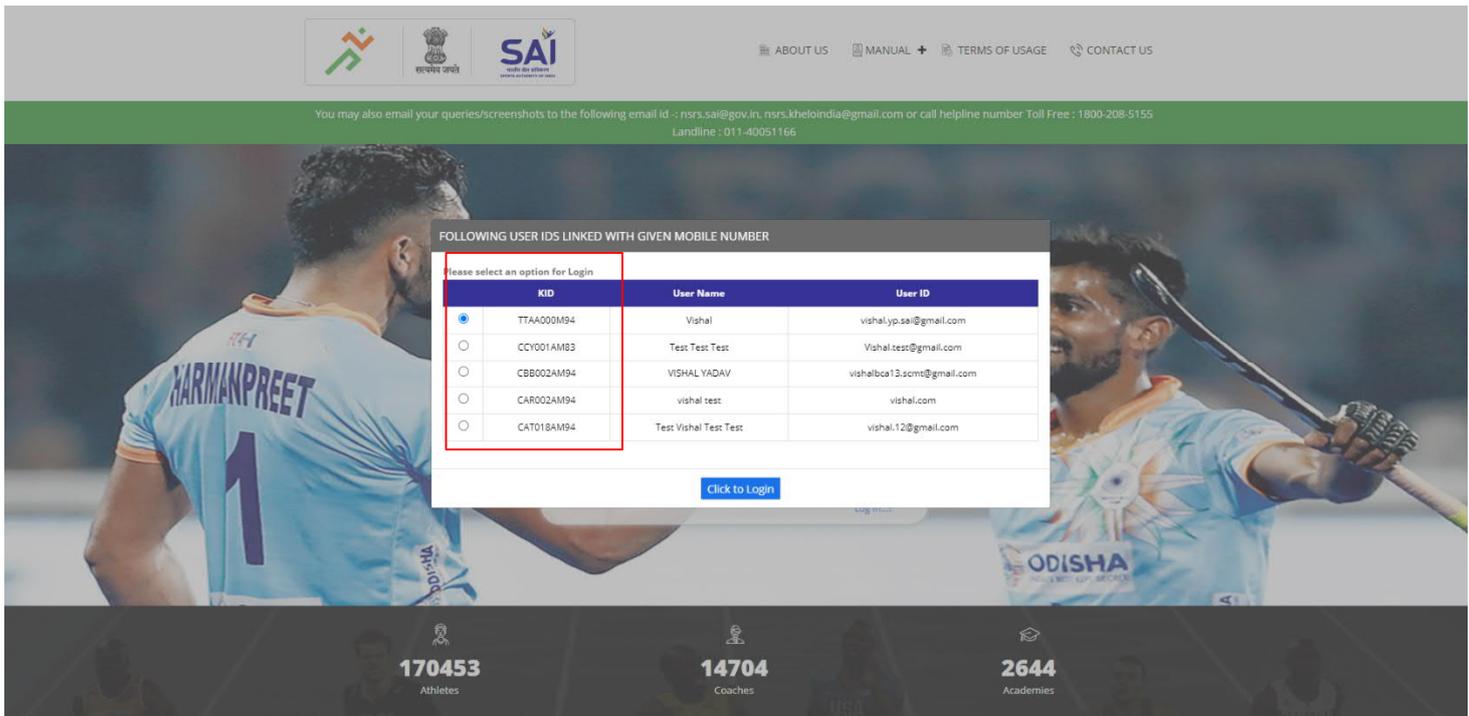


3. After entering the registered Mobile No., click on "Click to Generate OTP".

You may also email your queries/screenshots to the following email id : nrsr.sai@gov.in, nrsr.kheloindia@gmail.com or call helpline number Toll Free : 1800-208-5155
Landline : 011-40051166



4. After filling the OTP, click "Confirm OTP". Further, if the user didn't received the OTP, User can Resend the OTP again by clicking "Resend Again" option.



5. After successful OTP verification, all the KIDs associated to the linked mobile no. will be tabulated and the user may note down the various User IDs associated with the mobile number choose "Click to Login".

Forgot Password:

1. If any user knew KID and Forgets password for login, needs to click on "Forgot Password" option.



2. The system will direct the user to a new page to enter the Registered Mobile No./Email Address/KID.

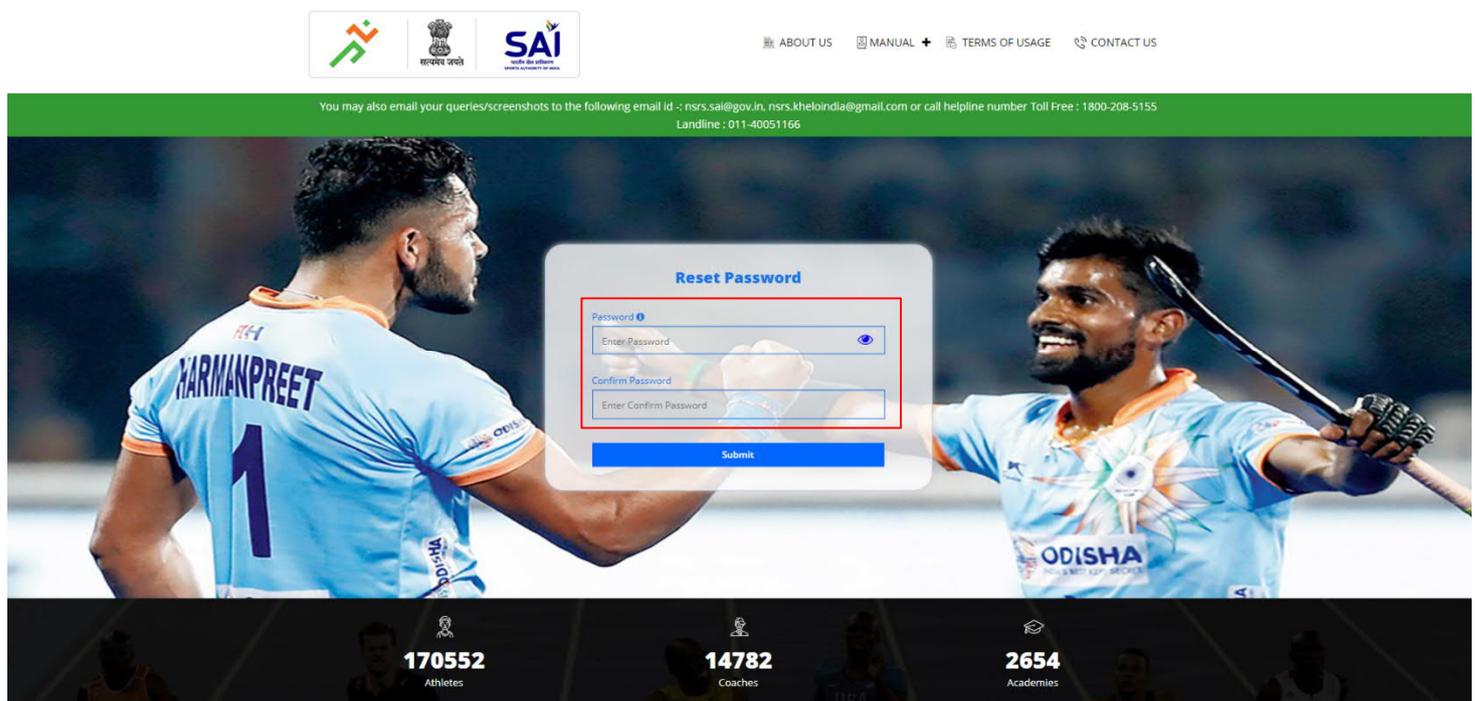


3. After entering the registered Mobile No./Email Address/KID, click on "Submit". Further, it is to inform that if any user has registered single mobile no. to more than one account on NSRS, the mobile no. won't work for resetting the password. Accordingly, the user is required to enter KID or email Address as KID and email address are unique entity used for resetting the password.

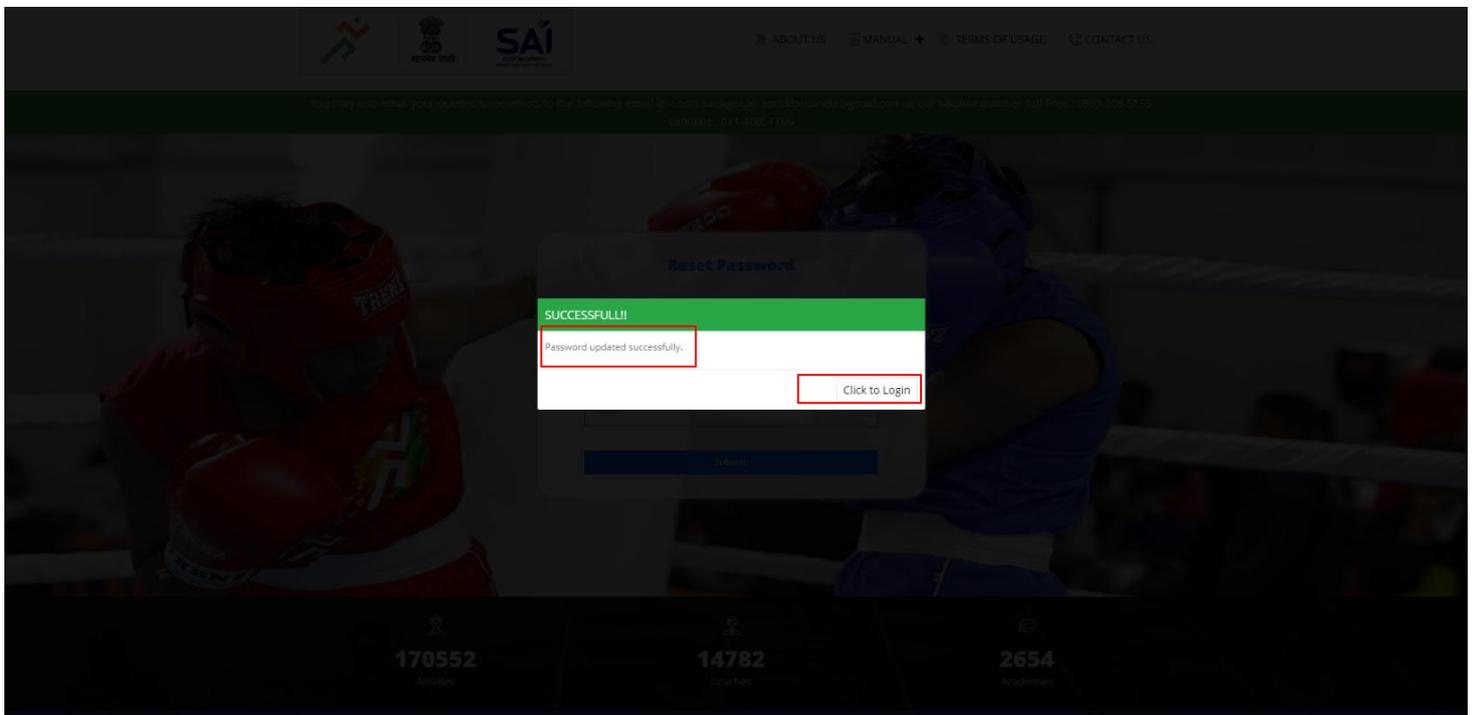
4. After submitting, portal will ask the user to recover password using Mobile No. or Email Address by providing check box facility to choose the option or user may chose both the option i.e. "OTP on Mobile" and "OTP on Email". Click on "Continue" option to enter OTP received and Submit.



5. After submitting, the user can create new password by entering password and click on "Submit".



6. After clicking on Submit, a dialogue box will appear namely "Password updated successfully". Now choose "Click to Login" option, it will redirect user to Login page to login the account using new password and User ID.



Reset Password:

1. If the user is logged into the NSRS account, and the user wants to reset the password, click on the Name of the User mentioned at the top right corner of the Screen and choose "Reset Password" option.

Profile Completed (25%)

Sports Discipline: ATHLETICS

Scholarship Type: NA

Current Sports Training Center Name: TEST NCOE MANIPUR

Current Coach KID/Name: CAT032AM00/ KI

Period wise Performance Test(s)

Period	Complete	InComplete
Period-1 (2020)	10	20
Period-1 (2021)	18	12

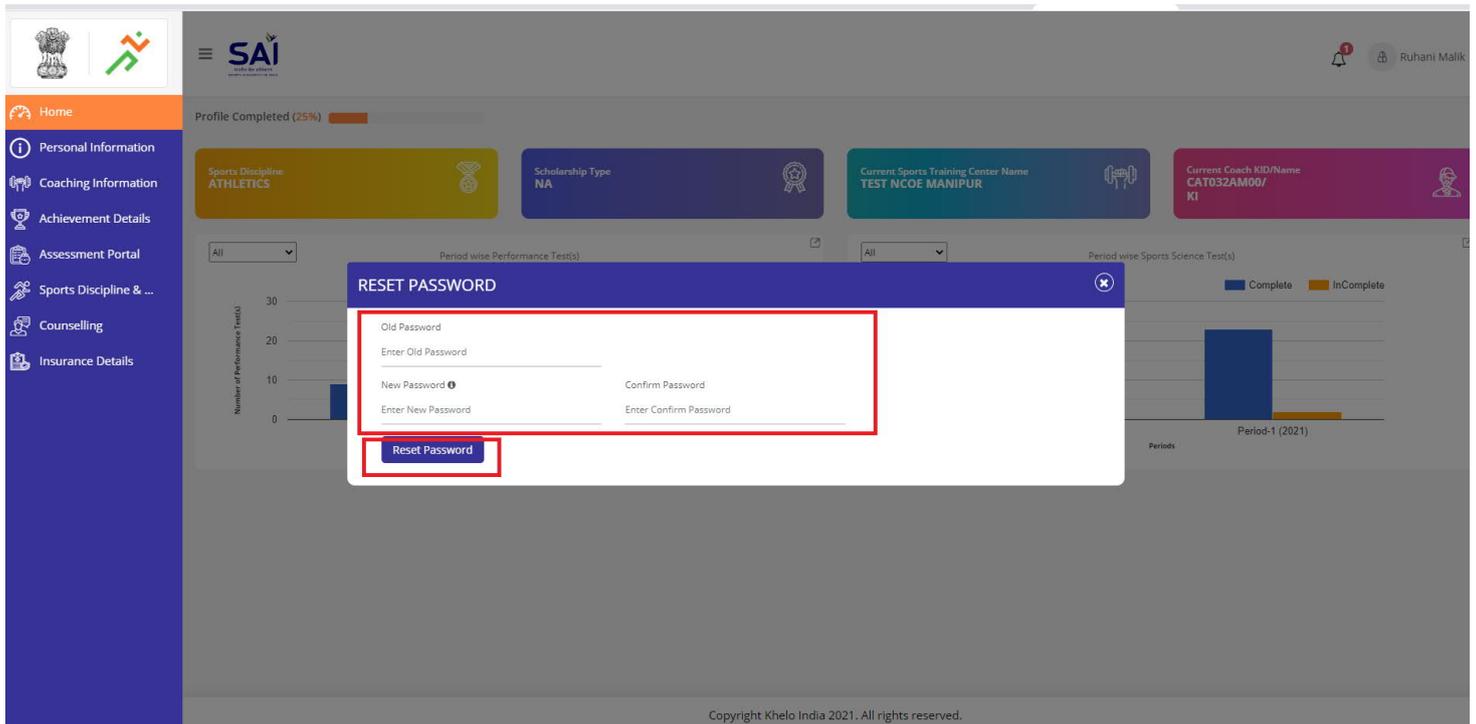
Period wise Sports Science Test(s)

Period	Complete	InComplete
Period-1 (2020)	10	120
Period-1 (2021)	120	10

Copyright Khelo India 2021. All rights reserved.

<https://nsrs.kheloindia.gov.in/Dashboard/AthleteDashboard#>

2. A dialogue box will appear, where the user is required to enter Old Password along with the New Password. After entering both the passwords, click on “Reset Password”.



3. A new dialogue box will appear namely “Password updated successfully”. Choose “Click here to Login” option, it will redirect the user to Login page of NSRS portal and user can login with the new password generated.

